



## MEMORANDUM

Accreditation Council for  
Graduate Medical Education

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To: Graduate Medical Education Community

From: Cheryl Gross, MA, CAE  
Executive Director, Transitional Year Review Committee

Date: Updated April 28, 2026

Re: Applicants for the Transitional Year Review Committee

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The ACGME's Transitional Year Review Committee (TYRC) is composed of members that represent the wide variety of the ACGME's constituent organizations, as well as relevant specialty-specific professional organizations. The Committee is seeking prospective candidates to replace two of the TYRC's members once their tenure ends on June 30, 2027.

Per ACGME policy, the application process for the TYRC is open to the full graduate medical education community. The new members' term will begin July 1, 2027. Review Committee members are appointed for a six-year term. Review Committee members who have resigned before completion of the six-year term cannot be appointed to another Review Committee for two years.

The TYRC will review all applications received and select the nominees, based on the Committee's current needs and the individuals' professional qualifications and geographic distribution, to recommend for confirmation by the ACGME Board of Directors. In making its selections, the committee will assess each nominee's qualifications according to the following criteria:

1. Applicants must be currently certified by a member board of the American Board of Medical Specialties or the American Osteopathic Association. Qualified candidates should specialize in internal medicine or ophthalmology.
2. Although a Review Committee can have up to two members from the same state, they cannot be from the same institution or city/metropolitan area. Currently, there are already two members from Michigan and Maryland, so nominations from these states will not be considered. At the time of the new members' appointment, these states and institutions will include:
  - Mayo Clinic, Phoenix, Arizona
  - Johns Hopkins University School of Medicine, Baltimore, Maryland
  - Naval Medical Leader and Professional Development Command, Bowie, Maryland
  - Wayne State University, Detroit, Michigan
  - Henry Ford Health, Jackson, Michigan
  - Oregon Health & Science University, Portland, Oregon

- Intermountain Health, Murray, Utah
  - Emplify Health by Gundersen, LaCrosse, Wisconsin
3. Applicants must be skilled in the use of computers. Review Committee members must use electronic systems for reimbursement of expenses and many accreditation activities, including program reviews.
  4. Applicants must be able to devote sufficient time to the Review Committee's work. The TYRC meets twice per year. Meetings are usually in April and December. The duration of the meeting is one and a half days. Review Committee members must attend all Review Committee meetings. In addition, new Review Committee members are expected to attend one meeting prior to their appointment on July 1, 2027 in order to observe the activities of the Committee. *Note: Meeting logistics are subject to change. In case meetings cannot be held in person, the Review Committee will meet virtually.*
  5. Applicants must have sufficient time to review program information (an estimated 10-30 hours of work for each meeting), participate in subcommittee work (as assigned), prepare for each Review Committee meeting by reviewing agenda items and related documents, attend each Review Committee meeting, and participate in other activities of the Review Committee.
  6. Applicants will also need to set aside the time needed to travel to each Review Committee meeting and to participate in other activities of the Review Committee.
  7. Applicants should be actively involved in graduate medical education; should demonstrate substantial experience in administration and/or teaching, preferably in a transitional year program; and should have knowledge of the accreditation process.
  8. Applicants must have at least two years' experience as a program director, preferably of a transitional year program.
  9. Applicants must participate in national and other specialty society meetings.
  10. Applicants' ACGME-accredited programs must have status of Continued Accreditation.

**Additional Information**

The Review Committee meets two times annually, typically in April and December. The April and December meetings are held at the ACGME office in Chicago, Illinois. All travel and meeting expenses are covered by the ACGME.

Information about the Transitional Year Review Committee and the ACGME can be found at [www.acgme.org](http://www.acgme.org). Policies and procedures for Review Committees can be found in the ACGME Manual of Policies and Procedures, located in the [Policies and Related Materials](#) section of the website.

**Key dates for the new members are as follows:**

Nominations due:

August 21, 2026

Review Committee meeting (observing):	December 7-8, 2026
Review Committee meeting:	April 15-16, 2027
Term begins:	July 1, 2027
Review Committee meeting:	December 2-3, 2027

Applicants who are confirmed to become Review Committee members will also sign an agreement with the ACGME and annually complete a disclosure form identifying any relationships, positions, or circumstances in which they are involved that they believe could contribute to an actual or apparent conflict or duality of interest. New members will sign the agreement at the time of the ACGME Review Committee new member orientation.

Applicants must complete and submit pages 1 and 2 of the ACGME Nominee Form and a full curriculum vitae to Deneen McCall at [dmccall@acgme.org](mailto:dmccall@acgme.org) by **August 21, 2026**.